



Preliminary Submittal Requirements

Fellowship Nomination Consideration

Each year the AIA Colorado Fellows Nominating Committee seeks recommendations for potential candidates to consider for advancement to Fellowship. The goals of the Nominating Committees are to identify candidates deserving of the advancement to the College of Fellows and to nominate those candidates who would receive serious consideration for advancement by the AIA National Jury of Fellows. Candidates must be members of AIA in good standing for a minimum of 10 years (cumulative, not necessarily consecutive). The AIA Colorado Fellows Nominating Committee accepts nominations from any member. Members may self-nominate.

Nominees should review the materials provided by the AIA College of Fellows, the objects of the Institute, and the rules and instructions for preparing and submitting a Fellowship Nomination, which are available on the [AIA national website](#). The requirements on this site are for the final submittal and are not required for this preliminary submittal. However, these “rules” provide insight into the basis of preliminary information we are seeking. Final submissions to AIA National will be due mid-October 2023.

The AIA Colorado Fellows Nominating Committee also recommends that you view the [Demystifying Fellowship](#) session (90 minutes) available on YouTube, recorded on February 24th, 2021. It will answer a lot of your questions.

For this preliminary submittal, please follow the requirements as outlined below. Brief and concise submittals are recommended and appreciated.

The focus and purpose of preliminary submittals are to identify how candidates have differentiated themselves from their colleagues by achieving results through significant and substantial contributions. The committee will be looking for significant impact on the profession. Modesty is a virtue, but in this situation, do not be too modest. Candidates must have strong and compelling arguments for their achievements and the category in which they have excelled. The argument should be focused on specific results. The candidates should be clear on their personal contributions when presenting work involving others. The candidates should be selective with an emphasis on quality/significance of results rather than quantity or longevity.

Preliminary Submittal Requirements

Submit one hard copy and an electronic PDF of the following information

NO LATER THAN MARCH 27, 2023, at 5 P.M.

1. Cover page or cover letter (include date, names, address, telephone number, e-mail address)
2. Preliminary Submittal Information (listed below)

Send your submittals to: Jon Bell jon@aiacolorado.org and copy Phil Gerou, FAIA phil@gerou.net

Preliminary Submittal Content

Submit your nomination in the order listed below.

1. Nomination Category

Nominations should be made in one of the following five categories (“Objectives”):

- a. **Object One:** to promote the aesthetic, scientific and practical efficiency of the profession (fulfilled through outstanding achievements in design, urban design, or preservation architecture).
- b. **Object Two:** to advance the science and art of planning and building by advancing the standards of practice.
- c. **Object Three:** to coordinate the building industry and the profession of architecture (fulfilled through outstanding leadership of the construction industry, the Institute, or related professional organizations).
- d. **Object Four:** to ensure the advancement of the living standards of people through their improved environment (fulfilled through outstanding achievement in public, government, or industry service).
- e. **Object Five:** to make the profession of ever-increasing service to society (fulfilled through notable contributions to the public good beyond the scope of normal professional activities).
- f. **Object Six:** to advance the science and art of planning and building by advancing the standards of architectural education, and training.

Note: For those submitting in ‘practice’ category, utilize Objective Two. Objective one is primarily for design, while Objective Two is for practice-oriented achievements as well as for education and research.

2. Sponsor Name

List name, address, telephone, and e-mail. Sponsor must be an AIA member.

3. Summary Digest of Achievements

- a. Provide a concise, focused statement of your significant achievements related to your nomination category.
- b. Provide a summary of achievements in other categories that supports your nomination in a secondary manner.

4. Descriptive Data, Photographs and Exhibits

Provide summary evidence that supports the statement of achievements above. Project exhibits should note the Architect of Record, a synopsis of project and the nominee's specific involvement.

Note: Photographs and other graphic materials are limited in number (15 minimum for Objective One; 15 maximum all other Objectives) by the submission process to the Jury of Fellows. Please refer to the requirements for each Object for clarification. Be selective.

5. References

Names, address, phone, e-mail ONLY at this time (do not include reference letters as part of the preliminary submission.) List seven (7) probable references.

Five or more references must be AIA members in good standing. They should be individuals who know you and your achievements well and are able to verify and testify to the accomplishments in the summary of achievements in a one-page letter of reference if you are nominated.

6. Other

Provide other concise information that will help give understanding to, and support of, your nomination.

Please submit the above Preliminary Submittal Information no later than MARCH 27, 2023, at 5 P.M.

If you have questions, please contact Phil Gerou, FAIA, at 303.717.5479